

# MANITOBA CULTURAL SOCIETY OF THE DEAF

Annual General Meeting  
June 4, 2020 at 5:00 p.m.  
Virtual Meeting via Zoom

## AGENDA

1. Call to Order
2. Adoption of Agenda – June 4, 2020
3. Approval of AGM Minutes – March 19, 2019
4. Board Reports
  - 4.1. Board's Report
  - 4.2. Treasurer
    - 4.2.1. Reviewed Financial Report
    - 4.2.2. Approval of 2020 Budget
5. Projects in 2020
  - 5.1. A New Rhythm: Teaching Dance Beyond Sound
  - 5.2. New Horizons: Digital Accessibility for Deaf Artists
6. Outstanding Business
  - 6.1. Change to Membership (Member & Associate Member)
7. New Business
  - 7.1. Board Position Change
  - 7.2. Board Elections
    - 7.2.1. Liaison Director
    - 7.2.2. Communications Director (New Position)
8. Announcements
9. Adjournment

# MANITOBA CULTURAL SOCIETY OF THE DEAF

Annual General Meeting

June 4, 2020 at 5:00 pm

Virtual Meeting via Zoom

Sixth Annual General Meeting of the Manitoba Cultural Society of the Deaf (MCSD)

Virtual Meeting via Zoom

June 4, 2020

## Present at AGM

**Board:** Jamie Routledge, Rick Zimmer, Evan Husack, Alice Crawford, Crystal Miles, Dianne Mondor, Dana Zimmer, and Katie Butz

**Regular Members:** Cindy Koskie, Cheryle Broszeit, Bella Calbay-Martin, Judyta Szacilowski, Tims Dans

**Youth Members:**

**Associate Members:**

**Observers:** Kathie Clinch, Jocelynn Johnson, Vhea Nasino, Amy Campbell-Shawcross, Wendy Bobby, Jenel Shaw, Evelyn Richards, Nick Slonosky, Christopher de Guzman

**Interpreters:** Monica Furer and Sarah Szalai

A quorum of members was met and the Annual General Meeting was called to order.

## 1. Call to Order

J. Routledge called the meeting to order at 5:19 pm.

## 2. Adoption of Agenda – June 4, 2020

**MOTION:** To accept the agenda as distributed.

**Moved by:** Dianne Mondor    **Seconded by:** Crystal Miles

**Carried**

### 3. Approval of AGM Minutes – March 19, 2019

**MOTION:** To accept the minutes with an amendment to the wording of the motion in item 6.2.1.

**Moved by:** Dana Zimmer      **Seconded by:** Rick Zimmer

**Carried**

### 4. Board Reports

#### 4.1. Board's Report

##### 4.1.1. President's Report

As MCSD President, I want to thank you all for your continued support of MCSD. We are navigating through a strange time and your hope and support are what keeps us going. I hope to continue representing the MCSD board as President for 2020-2021. We have a few projects in the works and we strive to grow MCSD as a community hub for Deaf Artists to succeed in the Winnipeg Arts world.

This year our membership saw an increased number of active members compared to last year. We are working diligently to support each member. With an increase in numbers, we can achieve more success and do more things for our community and members and bring new ideas to our board.

As a member of MCSD you will be:

- supporting the organization to promote Deaf culture and Deaf artists
- supporting the advocacy efforts of MCSD to ensure equal access to Arts funding and skills development
- able to attend any courses or events that are being interpreted or have a graphic note taker as a result of the work of MCSD revitalizing Manitoba's Deaf arts community with events such as art shows, storytelling, and mime performances
- as a Deaf/hard of hearing artist you will be able to put up a short bio with a few pieces of your work on MCSD's website

We thank the board for their dedication to the organization. The board is going through changes and we know that new faces will be what makes us stronger. Your ideas and energy are vital to the continued growth of MCSD and so we ask you, if you are interested, please let us know. The youth is our future and without you we can only go so far.

1. Charitable Number: We are continuing our process of receiving a charitable number. A charitable number will make it easier and give us more opportunities

to apply to different organizations for more funding and to hire an executive director.

2. Dance Manitoba: We are working with Dance Manitoba and the Royal Winnipeg Ballet to develop a series of instructional videos to help non-deaf dance instructors teach our Deaf dancers. As It Happened Productions and Michael Austria are filming and editing these videos. Now we have our first film, a 'sizzle reel' to promote this project which premieres today.
3. Shannon Guile and Joanna Hawkins: We are working with them to develop Deaf Culture workshops for the hearing arts community. We are also looking into possibly hosting a workshop for interpreters on how to interpret plays and dance.
4. We are working on a grant for the Canada Council for the Arts. This grant will help us provide more workshops and help Deaf Artists develop their skills. We have several new ideas for our MCSD members, as soon as this pandemic ends.
5. We hosted Magic of ASL at The Park Theatre the year before, and there were about 150 people in attendance! There were several hilarious acts, poetry, a pow-wow dance performed by Vernon, and a beautiful dance performed by Bella. This year was a sad year for us as we were so looking forward to getting together with our community to witness the Magic of ASL. We will be postponing this event to either the fall or to spring of 2021 due to the pandemic. We have a surprise in store for the next event! Stay tuned!

I am so excited to see what this year has in store for MCSD members, and I cannot wait to watch our members grow and succeed.

#### 4.1.2. Vice President's Report

I've been a board member for the past year and really enjoy being on the board. I'm excited for the future of MCSD. I've been working on the charitable number. We've been talking about developing a Deaf Culture Centre here in Winnipeg and we've been working on that and collecting ideas and looking at centres in other communities. I've been reading a document written in 1986 with the original concept for a Deaf Culture Centre here in Winnipeg and looking into the history behind it. I have been talking with MDA and other organizations to see if it's a possibility sometime in the future.

#### 4.1.3. Project Director's Report

- I've been juggling a few projects. We received a grant for \$32,700 through the Canada Council for the Arts (CCA) for a project called A New Rhythm: Teaching Dance Beyond Sound. The sizzle reel for this project was just shown before the meeting started.

- The second project is also a grant through the CCA called New Horizons: Digital Accessibility for Deaf Artists. I'll be sending in the application tomorrow and in six weeks we will find out if we got the grant. We found nine Deaf visual artists who joined the project whose talents range from print making, painting, sculpture, cartoonist, etc. Hopefully we get the grant.
- Also working with Joanna Hawkins and Shannon Guile on having Deaf Culture workshops to teach non-deaf dance instructors how to work with Deaf artists and teach them about Deaf culture.
- We're working hard, the more members we have the stronger we are and the more we can do.
- MCSD will be supporting Joanna Hawkins and the director of a film called Cochlear. We donated \$500 towards its production. Look for that in the future, we're not sure when it will be complete but we're excited to see how it turns out.

#### 4.1.4. Membership Director's Report

- I've been working on recruiting more members. Currently there are a total of 38 members and we hope to get more. MCSD's goal is to support Deaf art and culture and we hope to grow as an organization so we can qualify for larger grants and support artists in developing their skills. Things have changed with technology and digital arts and now we're using Zoom for meetings. Before we can support artists they have to become members of MCSD, and then we will be happy to support them. We recently added the option to e-transfer membership fees which makes it so much easier. In order to vote at the AGM you have to be a member.

#### Discussion:

- Bella Calbay-Martin: Does MCSD have a maximum number of members?
  - There is no maximum number of members, the more members the better.
- Cheryle Broszeit: What is happening with the idea of having a 3-in-1 membership with MCSD, MDA and MDSA?
  - We're currently working on it but it's been delayed because of the pandemic but we hope to continue working on it.
- Judyta Szacilowski: What's the difference between 4M and a 3-in-1 membership?
  - 4M is the four organizations in Manitoba (MCSD, MDA, MDSA & MAVLI) hosting events together, and the 3-in-1 membership would be a joint membership in the three Deaf organizations in Manitoba.

#### 4.2. Treasurer

##### 4.2.1. Reviewed Financial Report

- See attached report

- Not a lot of activity in the past year financially. Not a lot of projects going on but this year we have more projects with the grant we received. Last year we had a workshop and Alice hired someone experienced in teaching dance.
- We recently received a bequest from Suzanne St. Yves which was wonderful as well as some donations including one in memory of Graham Bannatyne. The total amount in donations is \$5812. Membership fees totalled \$865 for 2019. There was a deficit of \$74 in 2018 but because of donations last year we have a surplus for 2019.

#### 4.2.2. Approval of 2020 budget

- See attached budget
- This budget is a projection of what the board expects to spend in 2020.
- We received a \$32,700 grant and we will be using that money for projects this year.
- There might be some admin fees but the exact amounts are unknown.
- There is a mistake on one of the column headers – it says Magic of Arts but should say Magic of ASL. We left the Magic of ASL in the budget in case we can go ahead with it in the fall.
- Question from Rick Zimmer as to whether the interpreting fees on the budget were separate because the CCA now recognizes interpreters as a separate expense. Alice says we can add interpreting on top of other expenses, but in the past you had to fill out a separate form. In 2016 with the Nurturing Deaf Arts weekend a lot of money was spent on interpreting expenses because it wasn't included but now it's all included so we don't have to use other money for that. It's now recognized as a separate expense.

**MOTION:** To accept the 2020 budget as distributed.

**Moved by:** Dianne Mondor    **Seconded by:** Tim Dans  
**Carried**

## 5. Projects in 2020

### 5.1. A New Rhythm: Teaching Dance Beyond Sound

- We had to cancel the interview panel because of COVID-19. Plan B is to do the interview panel using Zoom, record it, and turn it into a video.
- The Royal Winnipeg Ballet (RWB) will provide 3 dance instructors: one jazz, one contemporary, one hip hop.
- Because of physical distancing guidelines it was suggested to record classes and have interpreters interpret the instructions which will be embedded into the video and sent to the dancers to practice. The hope is to get together at the end of June or early July to have a practice or two and then do the filming at the end of July. Then it will go into post-production and hopefully the live videos will be up and running by early 2021.
- Question from Evelyn Richards about how the dance videos will be distributed – will there be a charge or will they be free?
  - They will be free and online, posted on the MCSD and Dance Manitoba websites. Anyone who wants to view them will have to register to watch the videos and to be able to teach Deaf dancers they will have to attend a Deaf Culture workshop run by Joanna Hawkins and Shannon Guile. After the dance instructors attend this workshop, we give them a certificate to say they've completed training and can teach Deaf dancers. Their names will be posted on the MCSD and Dance Manitoba websites as the most qualified people to teach Deaf dancers.

### 5.2. New Horizons: Digital Accessibility for Deaf Artists

- Alice is working with Jenel Shaw, the Executive Director of Arts AccessAbility Network Manitoba (AANM) to make a package for Deaf artists to show their work online. Artists will be paid no matter what but if CBC/Radio-Canada likes the art they will post it on their website and the artists will be paid more.

- Michael Austria is filming short videos of the artists talking about their art. Michael will compile these videos into one big video and we will have a watch party on Facebook at some point.
- We won't find out if we get the grant for at least six weeks and hopefully the money won't run out before we apply. The deadline is June 15<sup>th</sup>.

## 6. Outstanding Business

### 6.1. Change to Membership (Member & Associate Member)

- Last year Evan Husack made a motion to make a clarification on the membership form and Evan has made that change.
- Dianne Mondor wants to clarify the process of sending membership fees via e-transfer: to become a member you can fill out the form online, then click on the e-transfer button, and then you have to go into your bank account and transfer the money to MCSD. A few people have filled out the form and clicked the e-transfer button and assumed it was done, but you must go into your bank account and send the money. When you do this Dianne can see the money deposited into MCSD's bank account.

**MOTION:** A step by step video should be made explaining how to pay for MCSD membership via e-transfer.

**Moved by:** Judyta Szacilowski

**Seconded by:** Cheryle Broszeit

**Carried**

## 7. New Business

### 7.1. Board Position Change

- The role of Youth Director is very similar to the role of Membership Director. The Youth Director just focuses on bringing in more youth. We thought we could replace the Youth Director position on the board with a Communications Director. MCSD uses many different social media platforms and in the past the Vice President took on the responsibility of managing all the social media but Evan is



too busy which is why we need a Communications Director. The role would also involve working on events, helping to book venues and performers, and liaising with the non-deaf arts community. The Communications Director would also make vlogs with messages for the Deaf community about events and changes, etc.

- Cheryle Zimmer: In the past MCSD had a bylaw limiting the number of positions on the board. Once they are all full you can't add more.
  - Evan Husack: The bylaws state we can have 9 board positions, and we currently do, which is why we want to drop the Youth Director position and replace with it with a Communications Director.

**MOTION:** To replace the Youth Director position with a Communications Director.

**Moved by:** Cheryle Broszeit

**Seconded by:** Dianne Mondor

**Carried**

## 7.2. Board Elections

Rick Zimmer acted as Nominations Chair.

- Jamie Routledge was voted by acclamation to continue as President.
- Evan Husack was voted by acclamation to continue as Vice President.
- Katie Butz was voted by acclamation to continue as Secretary.
- Dianne Mondor was voted by acclamation to continue as Treasurer.
- Alice Crawford was voted by acclamation to continue as Project Director.
- Crystal Miles was voted by acclamation to continue as Membership Director.

### 7.2.1. Liaison Director

- Typically the person in this position is hearing or hard of hearing, or they can be Deaf and oral also. A good candidate is someone who can communicate with the arts community in MB (visual arts, dance, theatre, etc.) They have to work with arts organizations to include Deaf artists in the arts community, come up with projects, find mentors for them, and find PD for Deaf artists. Their duties include

connecting with organizations such as MAWA, AANM, Ace Arts, MTC, etc. and the person in this position works with the Project Director.

- In the past two hearing people involved in theatre held this position. Shannon Guile was in this position, then went on maternity leave and was busy so she decided to step down from the board. Dianna Rasing was supposed to replace Shannon but she is very busy and is no longer in this position so the position is now vacant.
- Crystal Miles nominated Evelyn Richards but Evelyn had already left the meeting.

**MOTION:** To put this item on hold while the board searches for someone to appoint to the Liaison Director position.

**Moved by:** Cheryle Broszeit

**Seconded by:** Tim Dans

**Carried**

#### 7.2.2. Communications Director (New Position)

- Dana Zimmer is not willing to accept the position. She is stepping down.
- Cheryle Broszeit nominates Judyta Szacilowski for Communications Director
  - Judyta Szacilowski accepts the nomination and everyone is aware she's a contractor with MCSD
- **Judyta Szacilowski is declared MCSD Communications Director by acclamation**

#### 7.3. Contract Employees on MCSD Board

- Evan Husack: If someone is working for MCSD they can't be a board member also.
- Alice Crawford: On other boards, such as Dance Manitoba, their board members can also work/be on contract for the board as long as there is full disclosure. It's up to our members if they feel comfortable with that. Our community is small and many board members are talented artists who could also use the work with MCSD.
- Cheryle Broszeit: I agree with Alice. We're such a small community and if you're a board member you'd have to step down in order to sign a contract and be paid

which doesn't make sense. You should have to sign something for full disclosure. There should be an amendment made that Deaf artists can be on the board and still be paid by MCSD if there is full disclosure.

- Jamie Routledge: I think that while on contract and being paid by MCSD that board member shouldn't be able to vote.
- Judyta Szacilowski: I agree with signing a disclosure agreement and during that time frame that person can't vote.
- Evan Husack: What's important is having full disclosure and if there's a conflict of interest that member shouldn't vote and maybe even leave a meeting during discussions for whatever is a conflict.
- Jamie Routledge: If someone is on the board but a conflict comes up, the Secretary can include in the minutes that the member left the room during the discussion of that portion.
- Evelyn Richards: It's common that employees of an organization can't be on that organization's board, but if someone is on contract they can be on the board but just can't vote for that contract.
- Jamie Routledge: It seems like contract workers can be on the board but can't vote on their own projects.

**MOTION:** If a board member is offered a contract position with MCSD they can accept it but they must disclose the conflict of interest with the board and cannot vote on anything related to their contract.

**Moved by:** Cheryle Broszeit

**Seconded by:** Alice Crawford

**Carried**

## 8. Announcements

- Crystal Miles: Are there any 4M events coming up? Maybe it's on hold because of the pandemic.
  - Evan Husack: We're hoping to set up a virtual event and are working on ideas. If anyone is interested let us know.

- Bella Calbay-Martin: What is 4M?
  - Jamie Routledge: 4M is the four organizations in Winnipeg: MCSD, MDA, MDSA, and MAVLI. These four organizations hold monthly events together and often they are free events or affordable and a great opportunity for the Deaf community to get together.
  - Judyta Szacilowski: In Edmonton the Deaf community hosted virtual events like quizzes online about the history of the Deaf community. Could be a fun social night idea.
  - Evan Husack: The history of 4M – Rita Bomak is an active leader in the Deaf community and all four organizations have national representations: CCSD, CDSA, CASLI, and CDA, and we're the Manitoba contingent. If you want to join all three organizations you have to pay three times so Ontario has a single membership fee, a 3-in-1 membership for all three Deaf organizations who share the fee. We're trying to do that here in Manitoba, completely separate from 4M.
  - Crystal Miles: 3-in-1 membership is also a good way to share information with everyone.
  - Jamie Routledge: There are many benefits to a 3-in-1 organization. Evan is on a committee that's working on it.

## 9. Adjournment

Jamie Routledge adjourned the meeting at 7:11 pm.

**MANITOBA CULTURAL SOCIETY OF THE DEAF INC.**  
**STATEMENT OF FINANCIAL POSITION**  
**as of December 31, 2019**  
**AUDITED**

	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Bank	\$ 25,146	\$ 21,016
Account Receivables	-	-
GIC Investment	15,000	15,000
Prepaid Expenses	-	-
	<u>\$ 40,146</u>	<u>\$ 36,016</u>
<b>LIABILITIES AND NET ASSETS</b>		
Accounts payable	\$ 824	\$ 401
Due to Photography Group	1,489	1,489
Deferred Revenues	23	1,238
Specified Contribution	930	1,170
	<u>\$ 2,446</u>	<u>\$ 4,297</u>
Endowment Contribution	\$ 15,497	\$ 15,377
Net assets	\$ 16,341	\$ 16,415
Net income - current year	5,042	(74)
	<u>\$ 21,383</u>	<u>\$ 16,341</u>
	<u>\$ 40,146</u>	<u>\$ 36,016</u>

**APPROVED BY THE BOARD/MEMBERS:**

*Jamie Butledge*, President \_\_\_\_\_, Treasurer \_\_\_\_\_

Date: Jan 20/2020 Date: January 20, 2020

Reviewed by: *D Monastick*

Date: January 20, 2020

**A CULTURAL SOCIETY OF THE DEAF(M)**  
**STATEMENT OF OPERATIONS**  
**as of December 31, 2019**  
**AUDITED**

	<u>2019</u>	<u>2018</u>
<b>Revenue:</b>		
Memberships	\$ 865	\$ 600
Net Event revenue/fundraising proceeds	161	1,100
Donations	5,812	277
Product sales	25	165
Other miscellaneous recovery/revenue	1,551	2,029
<b>Total revenue</b>	<u>\$ 8,414</u>	<u>\$ 4,171</u>
<b>Expenditures:</b>		
Advertising/Promotion costs	\$ 563	\$ 256
Production/Exhibition Expenses	204	-
Space/equipment rental costs	-	788
Interpreting fees	641	550
Refreshments	16	365
Affiliate/membership fees	300	300
Office/supplies/meeting expenses/fees	1,526	1,975
Bank Service charges	122	11
<b>Total expenditures</b>	<u>\$ 3,371</u>	<u>\$ 4,245</u>
<b>Surplus or (Deficit) at year end</b>	<u>\$5,042</u>	<u>-\$74</u>

<b>MANITOBA CULTURAL SOCIETY OF THE DEAF(MCSD) INC.</b>				
<b>STATEMENT OF OPERATIONS</b>				
<b>BUDGET FOR 2020</b>				
	<u>MCS D</u>	<u>Grant Projects</u>	<u>Magic of Arts</u>	<u>Total</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Annual Budget</u>
<b>Revenue:</b>				
Government Grants	\$-	\$ 32,894	\$ -	\$ 32,894
Memberships	600	-	-	600
Net Event revenue/fundraising proceeds	300	-	5,000	5,300
Donations	300	-	1,000	1,300
Product sales	200	-	100	300
Other miscellaneous recovery/revenue	700	-	1,500	2,200
<b>Total revenue</b>	<b>\$ 2,100</b>	<b>\$ 32,894</b>	<b>\$ 7,600</b>	<b>\$ 42,594</b>
<b>Expenditures:</b>				
Artistic/professional fees	\$-	\$ 5,304	\$ 3,100	\$ 8,404
Production/Exhibition Expenses	-	10,335	1,000	11,335
Advertising/Promotion costs	135	1,400	1,000	2,535
Space/equipment rental costs	-	630	1,500	2,130
Interpreting fees	250	11,250	500	12,000
Project Administration	-	3,975	-	3,975
Refreshments	60	-	300	360
Affiliate/membership fees	350	-	-	350
Insurance	900	-	-	900
Office/supplies/meeting expenses/fees	350	-	200	550
Bank Service charges	55	-	-	55
<b>Total expenditures</b>	<b>\$ 2,100</b>	<b>\$ 32,894</b>	<b>\$ 7,600</b>	<b>\$ 42,594</b>
<b>Net Revenue</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>